I. RULES & INTERPRETATIONS

☐ Stroke and Turn - Know and understand all the applicable rules and official interpretations for each stroke - Butterfly, Backstroke, Breaststroke, Freestyle, Individual Medley, Medley Relays.

☐ Relay Early Take Off Judging
  ☐ Understands observation protocol – Departure then touch. (Toes then Fingers)
  ☐ Single confirmation procedure
  ☐ Dual confirmation procedure
  ☐ Positioning

☐ Swimmers with a Disability – Understand how USA Swimming rules apply to swimmers with properly documented permanent disabilities.

II. MEET OPERATIONS

☐ Appearance and Dress

☐ Duties
  ☐ Arrives before designated briefing and assignment time and checks in
  ☐ Reports promptly for the officials meeting when announced
  ☐ Reports to assigned position on time, works full session, returns from relief on time. Takes relief when scheduled.

☐ Equipment - Understands use of Radios for communication. Can use radios.

☐ Attentiveness – Focus on swimmers when in assigned jurisdiction.

☐ Clarity and accuracy of reporting DQ's.

☐ Calls all infractions regardless of age of swimmers - Benefit of the doubt goes to the swimmer.

☐ Respects and supports all decisions of the Referee and fellow officials.

☐ Understands Jurisdictions - Set by Meet Referee – Turn Judging, Stroke Judging, dual.

☐ Positioning & Procedures
  ☐ Start end
  ☐ Turn end
  ☐ Stoke – Single and dual coverage (lag/lead) on each side (Middle/Center of pool)
  ☐ Understand balanced and even coverage
  ☐ Lane Timer and Head Lane Timer duties, if assigned.

III. DISQUALIFICATIONS

☐ Procedure
  ☐ Observe not scrutinize
  ☐ Raise hand/arm straight up (w/certainty but not enthusiasm) 5-10 Seconds
  ☐ Note on heat sheet
  ☐ Can communicate on radio (per USA Swimming guidelines)
  ☐ Can Write DQ slip, including notes such as which hand touched first in Non-Simultaneous touch, etc.
  ☐ Notify the swimmer at the end of heat (Start end)

☐ Communications w/Swimmers
  ☐ Friendly, Compassionate, Sympathetic (Share their suffering)
  ☐ “You disqualified yourself by . . .”
  ☐ Inform - Don't coach
  ☐ Understand use of Chief Judges and their general function

☐ Confirmation/Inquires - Be aware, and understand that the Referee or a Chief Judge may want more information regarding a call - what was observed, where it was seen, position of observer, and what rule was broken.

☐ Parents, spectators - politely redirects them to the swimmer’s coach if they have questions.

☐ Coaches – generally, politely ask them to talk to the Referee.